



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
UNIVERSITATEA AUREL VLAICU DIN ARAD (AUREL VLAICU UNIVERSITY OF ARAD)	RO ARAD01	Institutional Coordinator Gerlinda Knap 77 Revolutiei Bvd. 310130 Arad, Romania TEL: +40-257-283010 FAX: +40-257-280070 bpc@uav.ro	http://uav.ro/en/students/incoming-students
University "St Kliment Ohridski" – Bitola	MK BITOLA01	Institutional Coordinator Prof. Dr Violeta Manevska, Vice-Rector violeta.manevska@uklo.edu.mk Administrative coordination Ms Kaliopa Stilinovic, Head of IRO kaliopa.stilinovic@uklo.edu.mk University "St Kliment Ohridski" – Bitola Bulevar 1 maj BB 7000 Bitola Republic of North Macedonia	www.uklo.edu.mk

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculty of Security		+389 47 223 788 Departmental Coordinator: Prof. Dr Rade Rajkovchevska Vice-Dean for IR raderaj@yahoo.com Faculty of Security - Skopje Str. 1 Kolonija Idrizovo 2 ^a 1000 Skopje Republic of North Macedonia Phone: +389 2 25 46 211 ext. 111	www.fb.uklo.edu.mk
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st / 2 nd / or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of students/months*]
RO ARAD01	MK BITOLA01	313	Political Science	1 st / 2 nd	3 studentsX5 months
MK BITOLA01	RO ARAD01	313	Political Science	1 st / 2 nd	3 studentsX5 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training [total number of days of training periods or average duration *]
RO ARAD01	MK BITOLA01	313	Political Science	1 memberX5 days	1 memberX5 days

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

MK BITOLA01	RO ARAD01	313	Political Science	1 memberX5 days	1 memberX5 days
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO ARAD01	All areas	Romanian	English	B1	B2
MK BITOLA01	All areas	Macedonian	English	B1	B2

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

RO ARAD01: There is an adequate infrastructure to welcome students and staff with disabilities

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO ARAD01	01 July	01 December
MK BITOLA01	01 June	30 November

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

RO ARAD01:

ECTS grade	A	B	C	D	E	F/FX
LOCAL grade	10	9	7-8	6	5	1-4

MK BITOLA01

Grading scale – 5-10

- 10 (A) = Excellent
- 9 (B) = Very Good
- 8 (C) = Good
- 7 (D) = Satisfactory
- 6 (E) = Sufficient
- 5 (F) = Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ARAD01	bpc@uav.ro	www.uav.ro
MK BITOLA01	IRO Tel: +389 47 242 278	Ms Kaliopa Stilinovic, Head of IRO (kaliopa.stilinovic@uklo.edu.mk) Ms Nurten Sulejmani, IR Officer (nurten.sulejmani@uklo.edu.mk)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided

by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ARAD01	bpc@uav.ro	EU Health Insurance Card is required
MK BITOLA01	IRO Tel: +389 47 242 278	Ms Kaliopa Stilinovic, Head of IRO (kaliopa.stilinovic@uklo.edu.mk) Ms Nurten Sulejmani, IR Officer (nurten.sulejmani@uklo.edu.mk)



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ARAD01	bpc@uav.ro	http://www.uav.ro/en/students/social-services
MK BITOLA01	IRO Tel: +389 47 242 278	Ms Kaliopa Stilinovic, Head of IRO (kaliopa.stilinovic@uklo.edu.mk) Ms Nurten Sulejmani, IR Officer (nurten.sulejmani@uklo.edu.mk)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
RO ARAD01	Prof. Ramona Lile, Ph.D Rector of Aurel Vlaicu University of Arad	10.09.19	
MK BITOLA01	Prof. Dr Violeta Manevska Vice-Rector and Institutional E+ Coordinator	09.09.19	

⁵ Scanned signatures are accepted