

Прилог 3.				
1.	Title of the teaching subject	ADMINISTRATIVE LAW		
2.	Cod			
3.	Study program	Security and Financial Control		
4.	Organizer of the study program (unit, institute, department, section)	Faculty of Security – Skopje, Department for Social, Legal and Political Sciences.		
5.	Degree (first, second, third)	First		
6.	Academic year/semester	First year; Third semester		
7.	Number of ECTS ‘ credits	7		
8.	Teacher	Associate Professor Iskra Akimovska Maletic, PhD		
9.	Preconditions for entering the course program	None		
10.	Aims of the course program (competencies)	Acquisition of general knowledge of administrative law, administrative and misdemeanor proceedings and administrative disputes.		
11.	Content of the course program	Introduction to Administrative Law ; Basic principles of management; Local Government; Organization of administration; Public services; Responsibility of administration; Staff in administration; Activities of administrative bodies; Administrative acts; Types of control and supervision; Administrative procedure; Administrative dispute; Relations between citizens and the state administration; Misdemeanor procedure;		
12.	Methods of learning	Lectures, exercises, preparation of paper, presentations by students, case analysis.		
13.	Total time engaged	125		
14.	Distribution of time	4 (lectures) + 2 (exercises) Independent assignments (writing of paper, preparation for the exam, self-study and similar)		
15.	Teaching activities	15.1	Lecturers – Theory	25 часови
		15.2	Exercise (laboratory, auditoria), seminars, team working	10 часови
16.	Other activities	16.1	Project assignments	20 часови
		16.2	Independent assignments	70 часови
17.	Method of assessment			
	17.1.	Tests	80	points
	17.2.	Seminar paper/project	10	points

				сектор	
		7.	А.Ц.Л.Дејвис	Јавно право за владиците договори	
		8.	Искра Аќимовска Малетиќ	Народниот правобранител на Република Македонија – заштитник на уставните и законските права на граѓаните	Ван Гог, Скопје, 2010